



# **HANDBOOK FOR STUDENTS AND THEIR FAMILIES**

**2018/2019**



## **Mission Statement**

Through excellence in professional teaching and service, Valley Catholic Music School, sharing the charism and mission of the Sisters of St. Mary of Oregon, strives to give interested students the opportunity to recognize and develop their God-given musical talents. Valley Catholic Music School is open to students of all ages, affording them opportunities to develop as performers, musicians, and ongoing learners while enhancing their use of leisure time.

## **Director's Message**

Traditionally, the Sisters of St. Mary of Oregon have fostered and encouraged the arts in their schools. Following in the footsteps of those who have gone before us, we at Valley Catholic Music School offer many and varied programs, providing opportunities for all to learn, master, and enjoy the art of making music. We look forward to serving you and your family!

**Sister M. Juliana Monti, SSMO**

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## **MUSIC SCHOOL OFFICE**

**Beckie Hocker, Office Administrator/Private Flute Instructor/Music  
Readiness**

**Office Hours: 10:00-3:00 P.M. Monday-Thursday**

**503-718-6499**

**[bhocker@valleycatholic.org](mailto:bhocker@valleycatholic.org)**

## **PROGRAMS**

### **Music Readiness**

This program is for children who attend school off the Valley Catholic camps for ages three to five who have had no prior music instruction. The class is offered once a week and includes singing games, musical and movement, solfege, ear training, and basic theory: learning the staff, letter names, basic note values, rhythm, and counting.

The cost per class is the current rate for a thirty-minute private lesson. See the addendum for the current rate. Classes will begin the first full week after Labor Day and conclude May 31.

### **Private Music Lessons**

Lessons lasting thirty, forty-five, and sixty minutes are available. See the addendum for current rates.

### **Ensemble Instruction**

There may be opportunities during the school year where students are asked and recommended to be a part of an ensemble such as a duet, trio, quartet, etc...for a special performance or performances. As a result, additional rehearsals will be required to instruct the students. The parent/guardian of the student will be contacted to obtain permission of the student's participation. The rate for the ensemble instruction will be the same as one-30 minute private lesson.

### **Adult Music Program**

Private music lessons are available for all interested adults. See the addendum for current rates.

### **Summer Music Lessons**

Summer lessons require registration with open registration beginning April 1. Summer lessons begin the week following the end of school. No registration fee is required for summer lessons. The summer lesson schedule is more flexible than the schedule during the academic year, making allowances for student vacations. Music teachers are to be given at least one week of notice if a student will be absent on vacation, or the student will be charged for the missed lesson.

### **Music Camp**

Camp is held during last week of June. See the addendum for current rates.

## **ABOUT OUR TEACHERS**

Everyone with a contract to teach at Valley Catholic Music School holds a college degree in music or its equivalent from another country. All are gifted artists in their own right, and all are dedicated professionals who share Valley Catholic Music School's mission to help students recognize and develop their God-given musical talents.

For the protection of our students, teachers are all required to submit to background checks involving a criminal-records review and fingerprint verification by the Oregon State Police. Teachers also receive annual training sponsored by the Archdiocese of Portland on how to keep children safe.

## **GETTING STARTED**

### **Registration**

Online registration through the website is available during the summer and at the beginning of each new school year. Private lessons begin the 3<sup>rd</sup> week of September. The music school uses the same schedule as the grade school, when closing for holidays and vacations. All lessons held during the day will be scheduled according to the child's grade and availability of the instructor. Final schedules are typically available by the second week of September. Additions or changes can be made only if there is an opening in the music teacher's schedule and with approval of the music school director.

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## **EXPECTATIONS**

### **Parents/Guardians**

- A non-refundable registration fee of \$25.00 will be billed in your first month's invoice.
- Invoices for lessons are sent at the beginning of each previous month's lesson from the Finance Department of the Sisters of St. Mary of Oregon Ministries Corporation. Invoices are due by the end of each month. For example: Lesson month is September, billing month is first week of October. A \$10.00 late fee will be applied for payments received after the 30<sup>th</sup>. A two-month lapse in payments will result in a discontinuation of lessons.

- **Missed Lessons:**

Consistency and commitment are the keys to developing and mastering any pursuit, including music. Therefore, students are encouraged to attend every lesson in order to advance their skills. If your student must miss a lesson, we ask that you please call the instructor first followed by a call or email to the music school office a minimum of 24 hours in advance of the lesson day that will be missed whenever possible. We do not issue refunds for missed lessons and missed lessons are not made up.

While students are responsible for lessons missed, each student is entitled to one excused absence credit per semester block. The blocks are as follows: Fall/Winter (Sept 18 - Dec 14) and Winter/Spring (Jan 2-June 14). To utilize your excused absence credit, it must be specifically requested through the instructor at a mutually agreed upon time.

If your teacher is absent, then there will be no charge for that lesson, and the teacher is expected to give 24 hour notice of a cancellation unless it is an emergency. It will be up to the discretion of the instructor and the student to arrange a make-up lesson if desired. There are no credits for lessons missed if a student misses the make-up lesson.

- **Discontinued Lessons:** As a courtesy, we require two lessons notice to the instructor and music school office when a student discontinues lessons.
- It is expected that parents will work together with music teachers for the good of each student, showing the utmost respect for each other's roles. If issues regarding lessons cannot be resolved between the teacher and parents or adult students, please contact Sr. Juliana, Music School Director at: [srjulianam@valleycatholic.org](mailto:srjulianam@valleycatholic.org).

## **Students**

- Students are to prepare diligently for their lessons and arrive on time.
- Students taking lessons in the main building are to enter through the front entrance to the Sisters of St. Mary of Oregon Convent. Please request a badge from the reception area which will give access to the hallway where you the student will enter to the Music Department. Students at the grade school will be picked-up and returned to their class by their music teachers.
- Students are to be considerate of others, entering the lesson area quietly
- Students are not to bring food or drink into the lesson area.



### **Private Lessons**

• Piano	• Voice	• Harp	• Guitar
• Violin	• Viola	• Cello	• Bass
• Flute	• Clarinet	• Saxophone	• Percussion

**Cost:** \$30.00 (30-minute lesson)  
\$45.00 (45-minute lesson)  
\$60.00 (60-minute lesson)

### **Practice Fee at School**

Payment is divided into four terms to coincide with music tuition payments.

**Cost:** \$200.00 per school year or \$50 per term (bass or cello)  
\$180.00 per school year or \$45.00 per term (piano, harp, drums, or organ)  
\$45.00 per summer session (piano, harp, drums, or organ)  
\$100.00 per school year or \$25.00 per term (all other instruments)

### **Music Readiness Program:**

The Valley Catholic Music Readiness Program is designed for pre-kindergarten students ages 4 and 5.

Please note that this program is designed for off-campus students only.

Children will learn notes, rhythms, ear training, dynamics, solfege and more all in a group setting, singing fun songs with movement and play. This is an opportunity for a child to build a solid foundation for a successful musical journey and prepare them for the choice of a future instrument. Our trusted staff is dedicated to teaching your child in a fun and safe environment.

Designed to give children their first group experience in music by introducing letter names of notes and note values, basic rhythm, percussion instruments, instrument recognition, time signature and *solfege* (DO, RE, MI, FA, SOL, LA, TI, DO) through interactive songs, games and movement. Maximum class size: 10.

We are currently creating our fall program. Online registration will be available closer to the fall term.

Sessions 1-3: Eight week session, one lesson per week, \$300 per level.

**Music Camp: \$300 per student; \$575 for two**

# VALLEY CATHOLIC MUSIC SCHOOL CALENDAR 2018/2019

## AUGUST

- 20 Online Registration for Private Lessons (on and off campus)  
31 Summer Lessons end

## SEPTEMBER

- 17 Music lessons will be scheduled during the first full week of school.  
**Lessons begin the week of September 17, 2018**

## NOVEMBER

- 8 Recital: Misty Williams, Harp (held in Room 2AB-Convent)  
19 Recital: Sister Juliana Monti, Voice & Seung Min Oh, Piano  
20 Recital: Junko Gilliland, Piano  
26 Recital: Madeleine Gendron, Piano  
27 Recital: Collin Heade, Cello  
28 Recital: Beckie Hocker, Flute & Chris Swanson, Violin  
29 Recital: Anson Wright, Guitar & Albert Palmetter, Piano  
30 Recital: Justin Bulava, Clarinet/Saxophone & Mila Bada, Piano

## DECEMBER

**24 – January 4 Winter Break**

## JANUARY

- 7 Music Lessons resume

## FEBRUARY

- 11 Recital: Sister Juliana Monti, Voice & Seung Min Oh, Piano  
12 Recital: Collin Heade, Cello & Madeleine Gendron, Piano  
13 Recital: Junko Gilliland, Piano & Chris Swanson, Violin  
14 Recital: Anson Wright, Guitar & Albert Palmetter, Piano  
15 Recital: Justin Bulava, Clarinet/Saxophone & Mila Bada, Piano  
20 Recital: Beckie Hocker, Flute  
28 Recital: Misty Williams, Harp (located in Room 2AB-Convent)
- OMEA Jr Division Registrations - consult with your music teacher  
8<sup>th</sup> Grade Music Scholarships to Valley Catholic High School close  
OMEA Sr Div. Solo/Ensemble Festival: Check with music teacher for times  
8<sup>th</sup> graders only - High School Music Scholarship Auditions

## MARCH

- TBD OMEA Jr Div. Solo/Ensemble Festival: Check with music teacher for date  
25-29 Spring Break

## APRIL

- TBD Registration opens for Summer Music Lessons & Summer Camp  
15 Recital: Misty Williams, Harp (located in Room 2AB-Convent)  
24 Recital: Sister Juliana Monti, Voice & Chris Swanson, Violin  
25 Recital: Anson Wright, Guitar & Albert Palmetter, Piano  
26 Recital: Justin Bulava, Clarinet/Saxophone & Junko Gilliland, Piano  
29 Recital: Madeleine Gendron, Piano  
30 Recital: Collin Heade, Cello & Beckie Hocker, Flute

**MAY**

- 3 Recital: Mila Bada, Piano
- 5 Honors Recital, 2 p.m.
- 9 Music School Scholarships Auditions for VC Music School

**JUNE**

- 17 Summer Lessons begin
- 24-28 VC Summer Music Camp

**August**

Registration Open for 2019/2020 Music Lessons